

FOUNTAIN VALLEY SCHOOL DISTRICT PERSONNEL COMMISSION

Regular Meeting AGENDA

Fountain Valley School District
PDC Room
10055 Slater Avenue
Fountain Valley, CA 92708

January 25, 2024
3:30 p.m.

Mr. William Mullin, Chairperson
Mrs. Carol Davis, Vice Chairperson
Mr. Tony McCombs, Member
Mrs. Carmen Serna, Director Human Resources

- **CALL TO ORDER**
- **PLEDGE OF ALLEGIANCE**
- **ROLL CALL**
- **APPROVAL OF AGENDA**

GENERAL FUNCTIONS

1. **Introduction of Guests**
2. **Introduction of Staff**
3. **Reading and Approval of Minutes - Regular Meeting of the Personnel Commission, December 14, 2023** *Action*
(Attachment #1)
4. **Agenda, Regular Meeting of the Board of Trustees, January 11, 2024** *Information*
(Attachment #2)
5. **Minutes, Organizational Meeting of the Board of Trustees, December 14, 2023** *Information*
(Attachment #3)
6. **Director's Report** *Information*
7. **Commissioner's Comments** *Information*
8. **Public Comments**
Members of the community and staff are welcome to address the Personnel Commission on any item listed on the Agenda or Business or any other item or specific concern within the jurisdiction of the Personnel Commission. Speakers are requested to limit their presentation to four minutes.

ADMINISTRATION

- 9. Eligibility Lists** *Action*
Food Services Worker, Health Assistant, Instructional Assistant – Applied Behavior Analysis, Instructional Assistant - Mild/Moderate, and Instructional Assistant - Moderate/Severe
(Attachments #4 -6)
- 10. Classification Plan Amendment – Revision to required certificates for ESP Assistant** *Action*
(Attachment #7)
- 11. Classification Plan Amendment – Revision to required certificates for Assistant Recreation Coordinator** *Action*
(Attachment #8)
- 12. Classification Plan Amendment – Revision to equivalency requirements for Preschool Instructor** *Action*
(Attachment #9)

PERSONNEL

- 13. Job Announcements** *Information*
(Attachments #10 -17)

FINANCIAL

- 14. Personnel Commission Budget – Year to date** *Action*
(Attachment #18)

CLOSED SESSION

- 15. Closed Session**
The Commission may discuss one or more of the following topics in a Closed Session:
1. Personnel
 2. Legal Advice

NEXT MEETING

- 16. The next meeting of the Personnel Commission will be:**
- February 22, 2024
3:30 p.m.
Board Room

ADJOURNMENT

- 17. Adjournment**

FOUNTAIN VALLEY SCHOOL DISTRICT

PERSONNEL DIVISION

MEMORANDUM

TO: Personnel Commission

FROM: Carmen Serna, Director of Human Resources

SUBJECT: **MINUTES, PERSONNEL COMMISSION-REGULAR
MEETING OF DECEMBER 14, 2023**

DATE: January 17, 2024

Attached for your approval are the minutes of the Personnel Commission's regular meeting of December 14, 2023, meeting.

RECOMMENDATION

The Personnel Commission approves the minutes of the December 14, 2023, Personnel Commission regular meeting.

Attachment #1

FOUNTAIN VALLEY SCHOOL DISTRICT PERSONNEL COMMISSION

REGULAR MEETING

MINUTES

December 14, 2023

3:30 p.m.

Mr. McCombs called the Regular Meeting of the Personnel Commission to order at 3:30 p.m. in the PDC Room at 10055 Slater Avenue, Fountain Valley, California 92708. Mr. Mullin led the Pledge of Allegiance.

Present for the entire meeting:

Mr. Tony McCombs, Chairperson
Mr. William Mullin, Vice-Chairperson
Mrs. Carol Davis, Member
Mrs. Carmen Serna, Director Human Resources

GENERAL FUNCTIONS

Approval of Agenda

Mr. Mullin moved to approve the agenda as presented. Mrs. Davis seconded the motion. Motion carried.

Introduction of Guests

No guests attended.

Introduction of Staff

Ms. Cathie Abdel and Ms. Johnson.

Minutes, Regular Meeting of the Personnel Commission, November 16, 2023

Mr. Mullin moved to approve as presented. Mrs. Davis seconded the motion. Motion carried.

Director's Report

Mrs. Serna stated she is looking forward to presenting the Annual Personnel Commission Report to the Commissioners later in the meeting. Mrs. Serna shared that we are continuing to make recruiting for Instructional Assistants in special education a priority. We are starting to test at a minimum every two to three weeks regardless of the number of candidates that have applied. We have an upcoming test tomorrow and have four candidates who are scheduled to attend. We have also posted on EdJoin for Special Education substitutes. With this posting, we are hoping to reach out to the surrounding colleges and recruit those students that want to work one day a week or students that want to gain experience in the special education field. Mrs. Serna stated that she is going to start reviewing with the Commissioners during the meetings what hiring we are doing and what numbers we are submitting on our classified report to the Board of Trustees. We have ten new hires that include instructional assistants, health assistants, bus aides and behavioral intervention assistants. We had three resignations, seven leave of absences, one retirement, and two probationary releases. We are looking forward to holding the District Office Breakfast celebration provided by senior cabinet and managers for the district office. Mrs. Serna wished everyone a great holiday season.

Public Comments

Ms. Abdel wished everyone Happy Holidays.

Commissioners' Comments

The Commissioners wished everyone Happy Holidays and a Happy New Year. They thanked the team for all that they do every day.

ADMINISTRATION

Personnel Commission Annual Report Reading and Approval

Mrs. Serna presented the 2022-2023 Personnel Commission Annual Report in our new format. This new report includes more details including information on the merit system, functions of the Personnel Commission, professional organizations, and meeting dates. Mrs. Serna reviewed the new report with the Commissioners.

Mrs. Davis moved to approve the 2022-2023 Personnel Commission Annual Report as presented. Mr. Mullin seconded the motion. Motion carried.

Election of Personnel Commission Officers

Mrs. Davis nominated Mr. Mullin for Chairperson for the calendar year 2024. Mr. McCombs seconded the motion. Motion carried. Mr. Mullin nominated Mrs. Davis for the position of Vice-Chairperson for the calendar year 2024. Mr. McCombs seconded the motion. Motion carried.

Certification of Eligibility Lists

Mr. Mullin moved to approve the eligibility lists for ESP Assistant, ESP Coordinator, Senior Heavy Duty Mechanic, and Senior Payroll Technician. Mrs. Davis seconded the motion. Motion carried.

PERSONNEL

Job Announcements

The Personnel Commission reviewed the dual certification job postings for Administrative Assistant, Instructional Assistant Mild/Moderate and IA Moderate/Severe and Substitute School Office Manager.

FINANCIAL

No items were presented.

CLOSED SESSION

No closed session was required.

NEXT MEETING

The next meeting of the Personnel Commission will be:

**Regular Meeting:
January 25, 2024 at 3:30 p.m.
PDC Room**

ADJOURNMENT

The December 14, 2023, regular meeting of the Personnel Commission adjourned at 4:04 p.m.

Mr. McCombs, Chairperson

Mr. Mullin, Vice-Chairperson

FOUNTAIN VALLEY SCHOOL DISTRICT

PERSONNEL DIVISION

MEMORANDUM

TO: Personnel Commission

FROM: Carmen Serna, Director of Human Resources

SUBJECT: **AGENDA OF THE BOARD OF TRUSTEES REGULAR
MEETING OF JANUARY 11, 2024**

DATE: January 17, 2024

Attached is the agenda for the regular meeting of the Board of Trustees on January 11, 2024.



**FOUNTAIN VALLEY
SCHOOL DISTRICT**
Board of Trustees Meeting

Board of Trustees Regular Meeting - Jan 11 2024 Agenda

Thursday, January 11, 2024 at 6:00 PM

Fountain Valley School District Board Room 10055 Slater Avenue Fountain Valley, CA 92708

A. CALL TO ORDER- 6:00 P.M.

1. Pledge of Allegiance
2. Roll Call
 - Steve Schultz, President
 - Sandra Crandall, President Pro Tem
 - Dennis Cole, Clerk
 - Phu Nguyen, Member
 - Jeanne Galindo, Member

B. APPROVAL OF AGENDA

1. Agenda for January 11, 2024 Regular Board of Trustees Meeting
ACTION:

C. RECOGNITION/ANNOUNCEMENT

1. A Piece of Praise
It is the interest of the Board of Trustees to recognize and share appreciation of specific educational partners who have made an outstanding contribution to the FVSD educational community.

D. SPECIAL PRESENTATIONS

1. Recognition of Masuda Middle School Students -- Lighthouse Leadership Awards
It is an interest of the Board of Trustees to recognize students who display leadership through the FVSD Guiding Principles: perseverance, citizenship, leadership, teamwork, integrity, respect,

and love. The Board will recognize six outstanding students from **Masuda Middle School.**

Sixth Grade Kierra Hata

Sixth Grade Ryan Van

Seventh Grade Charlotte Du

Seventh Grade Kevin Nguyen

Eighth Grade Yazmina Prado

Eighth Grade Jaiden Grajeda

2. Recess

3. Recognition of Plavan Elementary School Students --
Lighthouse Leadership Awards

It is an interest of the Board of Trustees to recognize students who display leadership through the FVSD Guiding Principles: perseverance, citizenship, leadership, teamwork, integrity, respect and love. The Board will recognize six outstanding students from **Plavan Elementary School.**

Transitional Kindergarten Ryan Zaki

Kindergarten Emanwil Abdelsaed

First Grade Penelope Querry

Second Grade Marselinou Abdelsaed

Third Grade Evelyn Van

Fourth Grade Ariana Nguyen

Fifth Grade Kaylie Lucatero

4. Recess

E. BOARD MEMBER REPORTS

F. PUBLIC COMMENTS

Community and staff members are welcome to address the Board of Trustees on any

item listed on the Agenda of Business or any other item of specific concern.

To address the Board of Trustees, please comply with the procedures listed on the yellow Public Comment form *For Persons Wishing to Address the Board of Trustees* and give the form to the Public Information Officer/Executive Assistant to the Superintendent. Each speaker is limited to 3 minutes.

As a reminder, Board protocols and California law do not allow Board members to discuss public comments or attempt to answer questions posed by a speaker during the public comment time. If appropriate, the Superintendent will ask staff to follow up with speakers.

G. LEGISLATIVE ITEMS

1. Proposition 28 Plans

Background:

In November 2022, California voters approved Proposition 28: The Arts and Music in Schools Funding Guarantee and Accountability Act (AMS). Proposition 28 provides an ongoing funding source to support Arts and Music education, which will vary in each fiscal year in an amount equivalent to 1% of the K-12 portion of Proposition 98 funding.

Each school is required to submit an annual Proposition 28 Plan for Board approval, which also must be posted to the school district's website. During November and January 2023, School Site Councils reviewed and approved plans for each of FVSD's seven elementary schools and three middle schools. Highlights of the school-level plans include (1) an itinerant art teacher program to support all seven elementary schools, (2) a part-time Visual and Performing Arts coordinator position, (3) three elective periods per middle school, (4) funding to support before/after school arts programming for middle schools, (5) funding to support additional duty hours for productions outside of the school day, and (6) instructional materials to support music and arts programming at all sites.

Submitted by:

Educational Services

[Prop. 28 Plan - Courreges Elementary School.pdf](#) 

[Prop. 28 Plan - Cox Elementary School.docx](#) 

[Prop. 28 Plan - Gisler Elementary School.pdf](#) 

[Prop. 28 Plan - Newland Elementary School.pdf](#) 

[Prop. 28 Plan - Oka Elementary School.pdf](#) 

[Prop. 28 Plan - Plavan Elementary School.pdf](#) 

[Prop. 28 Plan - Fulton Middle School.pdf](#) 

[Prop. 28 Plan - Masuda Middle School.pdf](#) 

[Prop. 28 Plan - Talbert Middle School.pdf](#) 

It is recommended that the Board of Trustees approve the 2023-24 Proposition 28: The Arts and Music in Schools Funding Guarantee and Accountability Act Plans.

H. CONSENT CALENDAR/ ROUTINE ITEMS OF BUSINESS

ACTION: Approval of Consent Agenda Items 1-10

1. Minutes of December 14, 2023

[Annual Organizational Meeting - Dec 14 2023 - Minutes - Html](#) 

2. Classified Personnel Report

Background:

Approval of the consent calendar will approve the Classified Personnel Report, including various actions required to meet the needs of the District.

It is necessary to process various personnel actions to meet staffing and operational needs. Compensation to personnel is within budgeted amounts in accordance with Board Policy.

Submitted by:

Human Resources

Recommended Action:

Approval/Ratification of the Classified Personnel Report.

Attachments:

[2.0 Classified Personnel Items 2024-01-11.pdf](#) 

3. Certificated Personnel Items

Background:

Approval of the consent calendar will approve the Certificated Personnel items, including various actions required to meet the needs of the District.

It is necessary to process various personnel actions to meet staffing and operational needs. Compensation to personnel is within budgeted amounts in accordance with Board Policy.

Submitted by:

Personnel Services

Recommended Action: Approval/Ratification of the Certificated Personnel items.

Attachments:

[Certificated Personnel Items](#) 

D. [UMass Global Clinical Practice Agreement for Teacher Education & School Counseling](#) 

5. Donations

Background:

Donations to the district must be presented to the board. Donations come from multiple sources, as listed.

Submitted by:

Business Services

Attachments:

[Donations.pdf](#) 

6. Purchase Orders

Background:

Purchase orders have been processed in accordance with the rules and regulations of the Board of Trustees and applicable legal requirements of the State of California.

Submitted by:

Business Services

[PO Report 11-29-2023 thru 12-21-2023.pdf](#)  [PO Change Report 11-29-2023 thru 12-21-2023.pdf](#) 

7. Approve/Ratify Warrants

Background:

In order for vendors to be paid, the County School Claims Office requires all vendors' checks to be approved by the Board of Trustees.

Submitted by:

Business Services

Attachments:

[Warrant listing and ACH payment - Jan 11 2024.pdf](#) 

8. Review and Accept the Performance Audit for Masuda Middle School Non-Financial Hardship Project No. 57/66498-00-012

Background:

With the passage of Proposition 51, new State Facilities Funds were available, and the Fountain Valley School District filed documentation and approved architectural plans with the appropriate State agencies to secure available funding for the Masuda Middle School Modernization and HVAC project. Construction on this project took

place between 2018 and 2019.

The District received the requested funding of \$1,019,117 in May of 2022 and submitted the required expenditure report in July of 2022. The District is required to complete a Performance Audit for the project within one year of the submitted expenditure report. At the request of our auditors, the District applied for an extension of the audit date in June of 2023.

The Performance Audit was completed by the District's audit firm, EideBailly. The results of the audit indicate that, in all significant respects, the District has met the objectives related to Non-Financial Hardship Project No. 57/66498-00-12 and complied with the requirements of Proposition 51 and the requirements outlined in the *2022-2023 Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting*.

Submitted by:

Business Services

Attachments:

[Fountain Valley SD Prop 51 Masuda MS Final Performance Audit.pdf](#)



9. **Single Plans for Student Achievement**

Background:

California Education Code (Section 64001) and the federal Every Student Succeeds Act require Single Plans of Student Achievement (SPSA) as a condition for accepting categorical funds, including Title I and Title III. The plans aim to consolidate school programs and create blueprints to improve academic achievement for all students. Fountain Valley School District's SPSAs are aligned with the Local Control Accountability Plan (LCAP) to provide coherence. The eight State Priority Areas (Basic Services, Implementation of State Standards, Course Access, Student Achievement, Other Student Outcomes, Parent Engagement, School Climate, and Student Engagement), which are components of the CA Schools Dashboard accountability system, also provide the framework for each school's SPSA.

Submitted by:

Educational Services


Attachments:

[2023 24 School Plan For Student Achievement Cox Elementary School \(1\).pdf](#) 

[2023 24 School Plan For Student Achievement Talbert Middle School.pdf](#) 

[2023 24 School Plan For Student Achievement Plavan Elementary School.pdf](#) 

[2023 24 School Plan For Student Achievement Fulton Middle School.pdf](#) 

[2023 24 School Plan For Student Achievement Masuda Middle School.pdf](#) 

10. Williams Uniform Complaint Quarterly Report (Q#2: Oct 1- Dec 30)

Background:

The Orange County Department of Education is requesting the report of uniform complaints received in your district per the requirements of Education Code section 35186(d).1 This is a reporting requirement for all school districts and county-operated programs.

Recommended Action:

It is recommended that the Board of Trustees receives and approves the Williams Quarterly Report for the second quarter of the 2023-24 year and approves its submittal to the Orange County Department of Education.

Submitted by:

Superintendent's Office

Attachments:

[UCP Report Form District 2023-24 Q2 FVSD.pdf](#) 

I. NEW BUSINESS

J. SUPERINTENDENT'S REPORT

K. CLOSED SESSION

1. Personnel Matters: Government Code 54957 and 54957.1 Appointment/Assignment/Promotion of employees; employee discipline/dismissal/release; evaluation of employee performance; complaints/charges against an employee; other personnel matters.
2. Negotiations: Government Code 54957.6 Update and review of negotiations with the FVEA and CSEA Bargaining Units with the Board's designated representative, Cathie Abdel.
3. Consultation with Assistant Superintendent, Personnel, Assistant Superintendent, Business Services and Assistant Superintendent, Educational Services: Government Code

L. REPORT OF CLOSED SESSION

1. The Board President will report out on action taken if any.

M. ADJOURNMENT

1. Meeting Adjourned
ACTION:
2. Next Meeting February 8, 2024

FOUNTAIN VALLEY SCHOOL DISTRICT

PERSONNEL DIVISION

MEMORANDUM

TO: Personnel Commission

FROM: Carmen Serna, Director of Human Resources

SUBJECT: **MINUTES OF THE BOARD OF TRUSTEES
ORGANIZATIONAL MEETING OF DECEMBER 14, 2023**

DATE: January 17, 2024

Attached are the minutes for the organizational meeting of the Board of Trustees on December 14, 2023.



Annual Organizational Meeting - Dec 14 2023 Minutes

Thursday, December 14, 2023 at 6:00 PM

Fountain Valley School District Board Room 10055 Slater Avenue Fountain Valley, CA 92708

A. CALL TO ORDER- 6:00 P.M.

1. Pledge of Allegiance was led by Mrs. Crandall.
2. Roll Call
 - Jeanne Galindo, President
 - Steve Schultz, President Pro Tem
 - Sandra Crandall, Clerk
 - Dennis Cole, Member
 - Phu Nguyen, Member

B. APPROVAL OF AGENDA

1. Agenda for December 14, 2023, Regular Board of Trustees Meeting

ACTION:

Moved by: Phu Nguyen

Seconded by: Dennis Cole

Motion Carried

C. SPECIAL PRESENTATION

1. Celebration of President Jeanne Galindo

The Board of Trustees recognized and thanked outgoing Board President Jeanne Galindo for her leadership this year. The Board of Trustees joined staff and the community in celebrating the successes of 2023 in the Fountain Valley School District under her leadership.

D. BOARD MEMBER REPORTS

Mr. Schultz attended the Festival of Trees, the Homework Policy Review Committee Meeting led by Dr. Gargus, and read an update from Chris Fullerton about the new playground equipment at our elementary schools. He also had a phone call with Chief of Staff, Dave Min, addressing the need for additional funding for Orange County Schools and staff.

Mrs. Crandall reported that FVSD earned an A for broadcasting board meetings even though there is no legal requirement to do so. Chapman University did a study of all 29 Orange County School Districts. FVSD was 1 of 17 who earned an A and is the 6th longest archiver of agendas and minutes of the 29 school districts dating back to 2010. Thanks to Mr. Joe Hastie for working to upgrade our board room operating system and Ms. Moyers and Ms. Acevedo for their contributions to the project. She also attended the Foundation's Festival of Trees; so much work goes into that event, generating funds for our schools. She attended Rotary's MIS breakfast meetings that recognized Talbert's student, Myra Weisbruger, for her dedication and Deanna Valdez, a student from Masuda, for her improvement; thank you to Rotary. She attended Newland's Special Person's Day, which was well attended. All Newland students were part of the event, even those who had their one-on-one aides. She attended the city tree lighting ceremony, Christmas in the Gazebo put on by the Historical Society, and the standing-room-only choir event at Shoreline with 159 singers. She attended Masuda's Santa's Helper, their band and orchestra concert, and Fulton's Rockin Band concert. That group has doubled in a year. This morning she attended Courreges Winter Sings performance. Additionally, she participated in the Stoic Leadership Challenge. She attended the SPC meeting where Erin Bains gave a presentation on e-bikes, reiterating that FVSD's role is education, leaving enforcement to the police departments.

Mr. Cole attended the School Foundation Festival of Trees and noted that the choir sounded beautiful. It was wonderful to see Talbert leadership students helping with bussing tables and volunteering to help with tickets and check-in. He also attended the Rotary Most Improved breakfast. He attended several concerts from our schools. He attended the FV School

Foundation on Monday and is looking forward to the Golf Tournament.
Grateful to everyone who supports our schools

Mr. Nguyen attended the Audit Team meeting as part of his committee work; we received an unmodified certification, the highest ranking you can get. We only had three errors in misidentifying student lunches. The team did an excellent job, and I wanted to thank Mrs. Fullerton and Mr. Guerra and their team for working so hard these last months. He attended the CSBA workshop on Ed Tech procurement and how Golden State Technologies may be able to help procure technology contracts to save money. He participated in the Newland Special Persons Day, which used to be known as Grandparents Day, and greatly appreciated the Newland staff for continuing this event and how it shows thankfulness for grandparents and other special people in students' lives. He also attended his first Festival of Trees and thanked the Schools Foundation for all the fundraisers they have run and how they help families and students who might not be able to afford participation otherwise. A couple of days ago, he attended the band and orchestra winter concert at Masuda.

Mrs. Galindo also attended the Festival of Trees; the food was delicious, and it helped raise money for their mission. They decided to invest a 5.5% CD while the schools decided how to use the funds. They are letting go of the Taste of Fountain Valley event and allowing another organization to take it up, as there have been requests from other community organizations.

E. STAFF REPORTS

1. First Interim Report Presentation (Written and Oral)
Assistant Superintendent, Business, Christine Fullerton and Director, Fiscal Services, Isidro Guerra presented and reviewed with the Board of Trustees the First Interim Report for the Fountain Valley School District.

F. PUBLIC COMMENTS

Community and staff members are welcome to address the Board of Trustees on any item listed on the Agenda of Business or any other item of specific concern.

To address the Board of Trustees, please comply with the procedures listed on the yellow Public Comment form *For Persons Wishing to Address the Board of Trustees* and give the form to the Public

Information Officer/Executive Assistant to the Superintendent. Each speaker is limited to 3 minutes.

As a reminder, Board protocols and California law do not allow Board members to discuss public comments or attempt to answer questions posed by a speaker during the public comment time. If appropriate, the Superintendent will ask staff to follow up with speakers.

There was one request to address the board:

Mr. Swartz, a community member, spoke of his disappointment that his homeowners' association was not consulted on the placement of fencing on the nearby FVSD property.

G. LEGISLATIVE ITEMS

1. Election of Board President for 2024

The provisions of the Education Code require the governing board of each school district to hold an annual organizational meeting within a prescribed 15-day period. At the board meeting on November 9, 2023, the Board of Trustees acted to select Thursday, December 14, 2023, at 6:00 pm as the date and time for the annual meeting.

As part of the annual organization meeting, the Board of Trustees will elect its officers for the calendar year 2024.

Board members shall make a motion, a second, and vote for a Board President.

It was moved that Steve Schultz be elected as the Board President for the calendar year 2024.

Moved by: Jeanne Galindo

Seconded by: Phu Nguyen

Motion Carried

2. Election of President Pro Tem 2024

As part of the annual organizational meeting, the Board of Trustees will elect its officers for the calendar year 2024.

Board members shall make a motion, a second, and vote for a

Board President Pro Tem.

It was moved that Sandrall Crandall be elected as Board President Pro Tem for the calendar year 2024.

Moved by: Steve Schultz

Seconded by: Jeanne Galindo

Motion Carried

3. Election of Board Clerk for 2024

As part of the annual organizational meeting, the Board of Trustees will elect its officers for the calendar year 2024. Board members shall make a motion, a second, and vote for a Board Clerk.

It was moved that Dennis Cole be elected as Board Clerk for the calendar year 2024.

Moved by: Sandra Crandall

Seconded by: Steve Schultz

Motion Carried

4. Selection of Representatives to County Committees and Councils and District Committees

As part of the annual organizational meeting, the Board shall select board representatives to County committees, councils, and various District committees. Alternates may be selected for some of the committees at the discretion of the board.

Nominating Committee/County
Committee on School District
Organization

Representative:

Alternate

District Audit
Committee:

Representative:

Alternate:

Health and Wellness Committee

Representative:

Alternate:

Superintendent
Parent Council (SPC)

Representative:

Alternate:

HB Schools Committee

Representative:

Fountain Valley

Schools Foundation:

Representative:

Representative:

The Board of Trustees discussed and reached a consensus on board representation on County Councils and District Committees as follows:

Nominating Committee/County
Committee on School District
Organization

Representative: Sandra Crandall

Alternate: Steve Schultz

District Audit
Committee:

*Representative: Phu
Nguyen*

*Alternate: Jeanne
Galindo*

Health and Wellness Committee

Representative: Phu Nguyen

Alternate: Sandra Crandall

Superintendent
Parent Council (SPC)

*Representative:
Dennis Cole*

Alternate: Phu Nguyen

HB Schools Committee

Representative: Steve Schultz

Alternate: Dennis Cole

Fountain Valley

Schools Foundation:

*Representative:
Jeanne Galindo*

*Representative:
Dennis Cole*

5. Selection of Board Meeting Dates for 2024

The Board of Trustees shall reach a consensus on board meeting dates for the upcoming year. A proposed calendar of board dates is listed below. Meeting dates are on Thursdays unless noted.

January 11, 2024

February 8, 2024

March 14, 2024

April 18, 2024

May 9, 2024
June 13, 2024
June 20, 2024
August 8, 2024
September 12, 2024
October 10, 2024
November 14, 2024
December 12, 2024
December 19, 2024

The Board of Trustees discussed and reached consensus on the Board Calendar for 2024.

Moved by: Sandra Crandall
Seconded by: Phu Nguyen

Motion Carried

6. Elementary ELA/ELD Pilot Approval

In May of 2022, FVSD established an Instructional Materials Review Team to initiate the process of reviewing English Language Arts and English Language Development Curriculum for the elementary grade levels (TK-5th Grade).

California Education Code Section 60210 permits school districts to review and adopt materials that are on the state-approved program list, as well as materials that are not on the state-approved program list. Approval from the local Board of Education is required if a District seeks to pilot instructional materials that are not on the California Department of Education's approved list of programs.

FVSD's Instructional Materials Review Team recommends that the District pilot the Benchmark Advanced Program (on the CDE-approved list of programs) and Benchmark Workshop (not on the CDE-approved list of programs). Piloting of the two programs will take place between January and April 2024. Subsequent to the completion of the piloting program, a recommendation of adoption will be brought forward to the FVSD Board of Trustees in June 2024.

It is recommended that the Board of Trustees approve the

plan to pilot the Benchmark Advanced Program and the Benchmark Workshop Program for English Language Arts and English Language Development for the elementary grade levels.

Moved by: Dennis Cole

Seconded by: Jeanne Galindo

Motion Carried

7. Memorandum of Understanding Between Fountain Valley School District and Fountain Valley Education Association

Background:

FVSD and FVEA enter into this MOU to provide academic tutoring for students attending the afterschool ESP program at our seven elementary school sites to be funded by the Expanded Learning Opportunities Program (ELOP) Funds.

Submitted by:

Personnel Services

Attachments:

[MOU -FVSD and FVEA November 30, 2023.pdf](#) 

It is recommended that the Board of Trustees approves the Memorandum of Understanding between Fountain Valley School District and Fountain Valley Education Association dated November 30, 2023.

Moved by: Phu Nguyen

Seconded by: Steve Schultz

Motion Carried

8. Memorandum of Understanding Between Fountain Valley School District and CSEA and its Fountain Valley Chapter #358

Background:

Fountain Valley School District and CSEA and its Fountain Valley Chapter #358 to change the job title of Payroll Clerk to Payroll Technician and change the placement of Payroll Technician on the Classified Salary Schedule from Range 49 to Range 52 effective January 1, 2024.

Submitted by:

Personnel Services

Attachment:

[MOU FVSD And CSEA 11-2023.pdf](#) 

It is recommended that the Board of Trustees approves the Memorandum of Understanding between Fountain Valley School District and CSEA and its Fountain Valley Chapter #358 dated November 14, 2023.

Moved by: Sandra Crandall

Seconded by: Dennis Cole

Motion Carried

H. CONSENT CALENDAR/ ROUTINE ITEMS OF BUSINESS

It was moved to approve Items 1, and 3-17.

Moved by: Dennis Cole

Seconded by: Steve Schultz

Motion Carried

1. Minutes of November 9, 2023, Board of Education Meeting
<https://fvsd.diligent.community/home/meeting/preview/66/minutes/public>

2. Certificated Personnel Items

Background:

Approval of the consent calendar will approve the Certificated Personnel items, including various actions required to meet the needs of the District.

It is necessary to process various personnel actions to meet staffing and operational needs. Compensation to personnel is within budgeted amounts in accordance with Board Policy.

Submitted by:





Personnel Services

Recommended Action: Approval/Ratification of the Certificated Personnel items.

Attachments:

[Certificated Personnel Items](#) 

- C. Salary Schedules effective 7/1/2023:

1. [2023-2024 Certificated Management](#) 
2. [2023-2024 School Psychologist](#) 
- D. [CalStateTEACH Student Teacher Placement MOU](#) 
- E. [CalStateTEACH University Intern MOU](#) 

It was moved to approve Item 2.

Moved by: Sandra Crandall

Seconded by: Dennis Cole

Motion Carried 4-0 (Mr. Schultz abstained as a family member was on the hire list)

3. Classified Personnel Report

Background:

Approval of the consent calendar will approve the Classified Personnel Report, including various actions required to meet the needs of the District.

It is necessary to process various personnel actions to meet staffing and operational needs. Compensation to personnel is within budgeted amounts in accordance with Board Policy.

Submitted by:


Human Resources

Recommended Action:

Approval/Ratification of the Classified Personnel Report.

Attachments:

[Classified Personnel Items 2023-12-14.pdf](#) 

[Confidential Salary Schedule 2023 2024 5% for Board with values.pdf](#) 

[Class Mgmt Salary Sch 2023-2024 5% for Board w Values.pdf](#)


4. Donations

Background:

Donations to the district must be presented to the board. Donations come from multiple sources, as listed.

Submitted by:

Business Services

Attachments:

[Donations.pdf](#) 

5. Purchase Orders

Background:

Purchase orders have been processed in accordance with the rules and regulations of the Board of Trustees and applicable legal requirements of the State of California.

Submitted by:

Business Services

Attachments:

[PO Change Order Report 11-09-2023 thru 11-28-2023.pdf](#) 

[PO Detail Report 11-09-2023 thru 11-28-2023.pdf](#) 

6. Approve/Ratify Warrants

Background:

In order for vendors to be paid, the County School Claims Office requires all vendors' checks to be approved by the Board of Trustees.

Submitted by:

Business Services

Attachments:

[Warrant listing and ACH payment - Dec 14 2023.pdf](#) 

7. Budget Adjustments and Transfers

[Budget Adjustments-11.30.23.pdf](#) 

[Budget Transfers-11.30.23.pdf](#) 

8. Williams Uniform Complaint Quarterly Report (Q#1: Jul 1- Sep 30)

Background:

The Orange County Department of Education is requesting the report of uniform complaints received in your district per the requirements of Education Code section 35186(d).1 This is a reporting requirement for all school districts and county-operated programs.

Recommended Action:

It is recommended that the Board of Trustees receives and approves the Williams Quarterly Report for the first quarter of the 2023-24 year and approves its submittal to the Orange

County Department of Education.

Submitted by:

Superintendent's Office

Attachments:

[UCP Report Form District 2023-24 Q#1.pdf](#) 

9. CELLCO Partnership, D/B/A Verizon Wireless Contract for hotspots

Background:

The District purchased 140 Hotspots from T-Mobile to address remote and hybrid learning during Covid. The contract with T-Mobile has since expired; however, there is still a need to have a limited number of hotspots for distribution to students with no or unreliable internet access.

The IT department evaluated multiple hotspot carriers and determined Verizon Wireless offers the best pricing. The price includes a one-time cost of \$42 per device and \$10 for unlimited monthly data usage. The IT department plans to purchase five hotspots and purchase more as needed.

Fiscal Impact:

The contract will be funded with the 2023-2024 IT budget.

Submitted by:

Business Services

Recommended Action:

It is recommended that the Board of Trustees award Verizon Wireless the contract to provide internet hotspots.

Attachment:

[DL agreement.pdf](#)  [NASPO Participating Addendum Verizon v07.01.2023 Locked \(1\) \(2\).docx](#) 

10. Use of the Irvine Unified School District Piggyback Bid for the Purchase of Computer and Technology Products, Service and Related Items from CDW Government, LLC

Background:

The District has been using the Irvine Unified School District piggyback bid with CDW Government, LLC (CDWG) to purchase technology products and services since 2020. Bid No. 19/20-01 was awarded to CDWG on December 17, 2019. The original contract was through December 31, 2021, with

the option to extend it for three additional one-year terms. The most current extension will add an additional year through December 31, 2024. As a result of this extension, staff is seeking approval to continue to use the piggyback clause in the bid to purchase technology and equipment.

Fiscal Impact:

The use of the piggyback clause in the Irvine Unified School District Bid allows the District to purchase technology products, services, and related items at a cost below standard retail price.

Submitted by:

Business Services

Recommended Action:

It is recommended that the Board of Trustees approves the use of the Irvine Unified School District Piggyback Bid for the Purchase of Computer and Technology Products, Services, and Related Items from CDW Government, LLC.

Attachments:

[CDWG 11.7.23.pdf](#) 

11. Approve the Contract with Wolverine Fence Company for FVSD 23-01 Fence and Gate Upgrades Complete and Authorize Staff to File the Appropriate Notice of Completion

Background:

On April 6, 2023, the Board of Trustees awarded the FVSD 23-01, Fence and Gate Upgrades, to Wolverine Fence Company. The project is now substantially complete, and the Notice of Completion needs to be filed with the Orange County Clerk-Recorder.

The Notice of Completion (NOC), once executed and recorded, serves to give formal notice to subcontractors, manufacturers, and material suppliers that they have 30 days in which to submit any claims to the District for payment due from the contractor. The NOC also triggers the start of warranty/guarantee periods, which generally run one year from the date the NOC is recorded.

The retention payment of 5% will be released no sooner than 35 days after the filing and recording of the Notice of Completion at the Orange County Clerk-Recorder's Office, in

accordance with Public Contract Code Section 7107.

Fiscal Impact:

There is no additional fiscal impact.

Recommendation:

It is recommended that the Board of Trustees approves the contract with Wolverine Fence Kompany for FVSD 23-01 Fence and Gate Upgrades complete and authorize the Superintendent or his designee to file the appropriate Notice of Completion on behalf of the District.

Attachment:

[NOC Fencing Phase 1 - Fulton, Gisler, Oka.docx](#) 

12. Approve 2023-24 First Interim Report

Background:

School districts are required to complete two interim financial reports during a fiscal year: one as of October 31 and one as of January 31. The First Interim Report presents the results of actual financial operations through October 31 and the projected budget for the fiscal year for all District funds. A three-year projection for the General Fund is also included. The District is required to certify its financial outlook as Positive, Qualified, or Negative and submit it to the Orange County Department of Education. Board Members received a copy of the complete First Interim Report in the required State format, along with a descriptive narrative and comparative financial projections, and will be available on the District's website for review after Board approval.

Submitted by:

Business Services

Recommended Action:

It is recommended that the Board of Trustees approve the First Interim Report for fiscal year 2023-24 with a Positive Certification. Per State guidelines, a positive certification indicates that, based on current projections, the District will meet its financial obligations for the current and subsequent two fiscal years.

13. Review and approval of 2022-23 Financial Audit Report

Background:

The 2022-23 Financial Audit, completed by EideBailly is presented to the Board of Trustees for review and acceptance. The Audit Report includes financial statements, supplemental information, compliance statements, findings, and recommendations.

There was an audit finding related to a discrepancy in student eligibility for free or reduced-price meals. The District did not properly determine the eligibility of students by comparing the data reported by the child’s household to the published income eligibility guidelines. As a result, 3 of 60 randomly students selected for testing were improperly marked as eligible for free meals. Based on the income eligibility guidelines, 2 of the 3 students have been determined as eligible for reduced-price meals, and 1 of the 3 students have been determined as ineligible for free or reduced-price meals. There are no questioned costs associated with this finding.

There are no restatements to the District's financial operating results, and the audit received an unmodified opinion in all areas, including Financial Statements, Federal Awards, and State Compliance, the best possible certification. Going forward, the District will implement a process to review, update, and verify the eligibility of students when the annual application or statement, which furnishes such information as family income and family size are received and compare the data reported by the child’s household to the published income eligibility guidelines.

A copy of the Audit Report is available in the Business Services office for review.

Submitted by:

Business Services

Recommended Action:

It is recommended that the Board of Trustees receive and accept the 2022-23 Financial Audit.

- 14. Resolution 2024-11 to Close General Obligation Bond (GOB) Funds No. 21-21, 21-22 and 21-23

Background:

Given the expenditure of all Measure O funds as of June 30,

2022, there is no need to keep these funds active.

Submitted by:

Business Services

Recommended Action:

It is recommended that the Board of Trustees adopts Resolution 2024-11 to close General Obligation Bond (GOB) funds No. 21-22, 21-22 and 21-23.

Attachments:

[FVSD 2023-24 Resolution to Close Bldg Fund 21.pdf](#) 

15. Special Education Settlement Agreement 2023-2024-C

Background:

According to the Special Education Agreement signed on November 28, 2023, between Parents and the Fountain Valley School District, the District agrees to the following:

1. Compensatory Reimbursement provided to Parents in the amount not to exceed Fifteen Thousand Dollars (\$15,000.00) for (1) academic tutoring services provided to the Student; (2) speech and language services provided to the Student; (3) counseling services provided to the Student.

Term of the settlement agreement is through July 30, 2025.

Furthermore, the District agrees to provide reimbursement for attorney fees incurred on behalf of the Student directly to the Parents in the amount of Nine Thousand Dollars (\$9,000.00).

Submitted by:

Educational Services

Recommended Action:

It is recommended that the Board of Trustees approves this Special Education Settlement Agreement 2023-2024-C.

16. Special Education Settlement Agreement 2023-2024-D

Background:

According to the Special Education Settlement Agreement signed on December 1, 2023, between Parents and the Fountain Valley School District, the District agrees to the following:

1. The District agrees to pay attorney fees incurred on behalf

of the Student directly to the attorney in the amount of Two Thousand Dollars (\$2,000.00).

Submitted by:

Educational Services

Recommended Action:

It is recommended that the Board of Trustees approves this Special Education Settlement Agreement 2023-2024-D.

17. Approve/Ratify Non-Public Agency Contracts

Background:

Under current consortium budget agreements, any unfunded cost of non-public school or non-public agency placement is a cost to the general fund of the resident district.

Submitted by:

Educational Services

Recommended Action:

It is recommended that the following non-public school/agency contracts/addendums be approved, and the West Orange County Consortium for Special Education be authorized to receive invoices and process payment.

Attachment:

[12-14-23 Board NPA-S Contracts Approval FVSD Public.pdf](#) 

I. SUPERINTENDENT'S REPORT/ NEW BUSINESS

Dr. Stopp has had a wonderful time at all of the events at the schools and city and gave a special shout-out to teachers and staff who have been preparing these music lessons: Kim Robles, Emi Allen, Vincent Paule, Sarah Hughes, Elena MacDonald, as well as Kristin Darrah and Robin Franks and Elena MacDonald leading kids in drama, and Michael Miller, Rob Covacevich and Jeremy LaMantia our middle school instrumental music directors. She's so thankful and appreciative of the others who helped with all our programs during this time. We are coming up on a season of hope, joy, eating, resting reading, and hopefully everyone will wake up with a grateful heart. Lastly, she gave one more big thank you to Mrs. Galindo for her year of service.

J. CLOSED SESSION

1. Consultation with Assistant Superintendent, Personnel, Assistant Superintendent, Business Services and Assistant Superintendent, Educational Services: Government Code 54956.5
2. Personnel Matters: Government Code 54957 and 54957.1 Appointment/Assignment/Promotion of employees; employee discipline/dismissal/release; evaluation of employee performance; complaints/charges against an employee; other personnel matters.
3. Pupil Personnel: Education Code 35146
4. Negotiations: Government Code 54957.6 Update and review of negotiations with the FVEA and CSEA Bargaining Units with the Board's designated representative, Cathie Abdel.
5. Conference with Legal Counsel - Anticipated Litigation Government Code section 54956.9. Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Government Code section 54956.9. (One potential case)

K. REPORT OF CLOSED SESSION

1. The Board President will report out on action taken if any.

L. ADJOURNMENT

1. Meeting Adjourned was at 9:02 pm
ACTION:

Moved by: Dennis Cole

Seconded by: Phu Nguyen

Motion Carried

2. Next Meeting: January 11, 2024

FOUNTAIN VALLEY SCHOOL DISTRICT

PERSONNEL DIVISION

MEMORANDUM

TO: Personnel Commission

FROM: Carmen Serna, Director of Human Resources

SUBJECT: **CERTIFICATION OF ELIGIBILITY LISTS**

DATE: January 18, 2024

Attached are the eligibility lists for the following:

Food Services Worker

Health Assistant

IA – Applied Behavior Analysis

Instructional Assistant – Mild/Moderate

Instructional Assistant –Moderate/Severe

RECOMMENDATION

The Personnel Commission approves the eligibility lists enumerated above.

Attachments #4 - #6

ELIGIBILITY LIST
Food Services Worker
Merged (Updated 12-12-23)

RANK	NAME	EXPIRES
1	Louis Fuentes	05-12-24
2	Julie Alderfer	05-12-24
3	Erika Moran Lopez	02-02-24
4	Corissa Waite	05-12-24
5	Sara Rezkallah	02-02-24
6	April Herczeg	12-12-24
7	Jocelyn Ortuno	05-12-24
8	Carissa Silva	12-12-24
9	Quynh Phan	02-02-24

ELIGIBILITY LIST
Health Assistant
Merged (Updated 12-18-23)

RANK	NAME	EXPIRES
1	Kathleen Wardlow	10-18-24
2	Beverly Almario	10-18-24
3	Jessica Reed	12-18-24
4	Maggie Stricker	10-18-24
5	Stephanie Cox	12-18-24
6	Andrea Acosta	12-18-24

ELIGIBILITY LIST
IA - Applied Behavior Analysis
Merged (Updated 01-18-24)

RANK	NAME	EXPIRES
1	Rebecca Diaz	01-18-25
1	Shirley Santos Cantoral	06-14-24
2	Nashley Banuelos	04-03-24
3	Melissa Sturnick	06-14-24
4	Giselle Bernal	04-03-24
5	Monica McDonnell	10-24-24

ELIGIBILITY LIST
Instructional Assistant - Mild/Moderate
Merged (Updated 01-18-24)

RANK	NAME	EXPIRES
1	Aileen Olivares	01-18-25
2	Laura Ledezma	10-19-24
3	Shane Kazor	03-01-24
4	Jocelyn Nelson	8-15-24
5	Giselle Bernal	10-31-24
6	Drake Martin	10-31-24
6	Anika Garrido	8-15-24
7	Brenda Guerrero	12-07-24

ELIGIBILITY LIST
Instructional Assistant - Moderate/Severe
Merged (Updated 01-18-24)

RANK	NAME	EXPIRES
1	Kevin Nguyen	01-18-25
2	Bertha Mondragon	01-18-25
2	Samantha Amann (Dieger)	02-28-24
3	Laura Ledezma	10-18-24
4	Monica McDonnell	10-18-24
5	Drake Martin	10-31-24
6	Brenda Guerrero	12-08-24

FOUNTAIN VALLEY SCHOOL DISTRICT

PERSONNEL DIVISION

MEMORANDUM

TO: Personnel Commission

FROM: Carmen Serna, Director, Human Resources

SUBJECT: **Classification Plan Amendment- ESP Assistant**

DATE: January 18, 2024

Attached is the recommended revision of the classification of ESP Assistant to revise the required certificates.

JOB DESCRIPTION
Fountain Valley School District

Extended School Program Assistant

Purpose Statement

The job of Extended School Program Assistant is done for the purpose/s of providing a high quality, cost-effective program that provides before and after school child care fully integrated with the elementary school program; assist with the planning, implementing and participation in a variety of activities to meet the needs and interests of children.

This job reports to the Director Child Care (& Recreation) Programs

Essential Functions

- Administers immediate first aid, scheduled prescription and over the counter medication and medical assistance as instructed by a health care professional (e.g. nausea, shortness of breath, seizures, dizziness, headaches, sprains, etc.) for the purpose of meeting immediate health care needs.
- Assist with planning and implementing a variety of activities (e.g. meeting the needs and interests of the children; supervise children in outdoor and indoor play; lead children in singing, dancing; other recreational and educational activities; snack and lunch, clean up eating areas; supervising rest periods, etc.) for the purpose of overall quality of student outcomes and achieving establish classroom objectives.
- Attends meetings and in-service presentations (e.g. attend staff meetings, etc.) for the purpose of acquiring and/or conveying information relative to job functions.
- Maintains a variety of records, reports and program materials (e.g. health, accident/injury reports, attendance, student portfolios, attendance sheets and routine maintenance, others as assigned, etc.) for the purpose of documenting activities and issues, meeting compliance requirements, providing audit references, making presentations, and complying with district requirements.
- Manages student behavior (e.g. on site, field trips, bus loading/unloading, etc.) for the purpose of providing a safe and optimal recreational learning environment.
- Models appropriate behavior for children (e.g. conversation, manners, clean up activities, listening skills, etc.) for the purpose of improving performance, health status, problem solving techniques and a variety of personal issues.
- Provides assistance for physical, personal hygiene and self image needs of students (e.g. basic first aide; promoting self-esteem and healthy self-image; personal hygiene, etc.) for the purpose of meeting immediate health care needs and/or developing children's daily living activities and behavioral skills.
- Provides instruction to students in a safe, nurturing environment; curriculum-based activities (e.g. STEM; cooking; art; proper use of equipment and materials; teach and facilitate pro-social skills; provide guidance and encouragement; patient, caring and sensitive manner, etc.) for the purpose of reinforcing instructional objectives; and ensuring students success in school.
- Reports incidents (e.g. observe behavior of children; monitor for signs of neglect or suspected child abuse, fights; suspected substance abuse, etc.) for the purpose of maintaining personal safety of students, providing a positive learning environment and adhering to school policies and mandatory reporting.
- Supports clean, safe and orderly environment (e.g. sanitary and orderly child care environment, etc.) for the purpose of ensuring facilities are operational, and hazard free.

Other Functions

- Performs other related duties as assigned for the purpose of ensuring the efficient and effective functioning of the work unit.

Job Requirements: Minimum Qualifications

Skills, Knowledge and Abilities

SKILLS are required to perform multiple tasks with a potential need to upgrade skills in order to meet changing job conditions. Specific skill based competencies required to satisfactorily perform the functions of the job include: adapting to changing work priorities; applying pertinent laws, codes, policies, and/or regulations; coordinating activities with other schools, districts and/or agencies; facilitating department goals; and organizing and communicating information and concepts; administer first aid and/or prescribed medications.

KNOWLEDGE is required to perform basic math, including calculations using fractions, percents, and/or ratios; understand written procedures, write routine documents, and speak clearly; and understand complex, multi-step written and oral instructions. Specific knowledge based competencies required to satisfactorily perform the functions of the job include: knowledge of curriculum, instruction, and subjects of assignments (music, art, or physical education); pertinent laws, codes, policies, and/or regulations; public relations protocols; understanding of nutritional guidelines; stages of child development for children with special needs; classroom management techniques and relevant professional standards and practices;.

ABILITY is required to schedule activities; collate data; and use basic, job-related equipment. Flexibility is required to work with data utilizing specific, defined processes; and operate equipment using defined methods. Ability is also required to work with a diversity of individuals; work with specific, job-related data; and utilize specific, job-related equipment. Some problem solving may be required to identify issues and select action plans. Problem solving with data may require independent interpretation; and problem solving with equipment is limited to moderate. Specific ability based competencies required to satisfactorily perform the functions of the job include: communicating with persons of varied educational and cultural backgrounds; meeting deadlines and schedules; providing leadership, direction, and team building; providing opportunities for the exchange of ideas; and setting priorities.

Responsibility

Responsibilities include: working under direct supervision using standardized routines; leading, guiding, and/or coordinating others; operating within a defined budget. Utilization of some resources from other work units may be required to perform the job's functions. There is some opportunity to effect the organization's services.

Working Environment

The usual and customary methods of performing the job's functions require the following physical demands: significant lifting, carrying, pushing, and/or pulling, some climbing and balancing, frequent stooping, kneeling, crouching, and/or crawling and significant fine finger dexterity. Generally the job requires 10% sitting, 45% walking, and 45% standing. The job is performed under some temperature extremes and in a clean atmosphere.

Experience Job related experience is required.

Education High school diploma or equivalent.

Equivalency Graduation from high school and one year experience working with children.

Required Testing

Certificates

Required Testing

Job-Related Skills Proficiency Test

Continuing Educ./Training

Certificates:

CPR/First Aid Certificate

Clearances

Criminal Background Clearance

DOJ Fingerprint Clearance

Tuberculosis Clearance

Hepatitis B Clearance

FLSA Status

Non Exempt

Approval Date

12/14/2017

Salary Range

13

FOUNTAIN VALLEY SCHOOL DISTRICT

PERSONNEL DIVISION

MEMORANDUM

TO: Personnel Commission

FROM: Carmen Serna, Director, Human Resources

SUBJECT: **Classification Plan Amendment- Assistant Recreation
Coordinator**

DATE: January 18, 2024

Attached is the recommended revision of the classification of Assistant Recreation Coordinator to revise the required certificates.

JOB DESCRIPTION
Fountain Valley School District

Assistant Recreation Coordinator

Purpose Statement

The job of Assistant Recreation Coordinator is done for the purpose/s of assisting the Recreation Coordinator with the planning, managing, coordinating and implementing a high quality, cost-effective program, that provides a variety of recreation, creative, and leisure activities in a recreation program for middle school students; assure compliance with district objectives to meet the needs of children, parents, school and the community; providing work direction and guidance to staff; and act in place of Recreation Coordinator in their absence.

This job reports to the Director Child Care (& Recreation) Programs

Essential Functions

- Administers immediate first aid, scheduled medication and medical assistance as instructed by a health care professional (e.g. nausea, shortness of breath, seizures, dizziness, headaches, sprains, etc.) for the purpose of meeting immediate health care needs.
- Assist with employment process, training and supervision of staff (e.g. orient and train staff on appropriate methods, procedures, behavior standards, implementation of curriculum; work direction and guidance; coordinate substitutes; etc.) for the purpose of meeting district staffing requirements while complying with established guidelines.
- Attend training and planning sessions with the Recreation Coordinator or other supervisors as directed (e.g. meetings, in-service training, workshops, etc.) for the purpose of gathering information required to perform job functions.
- Communicates with a variety of internal and external individuals (e.g. vendors, transportation department, staff, etc.) for the purpose of providing and/or acquiring accurate and up-to-date information for activities and field trips.
- Coordinates a variety of activities (e.g. onsite, field trips; recreational, creative and leisure, etc.) for the purpose of implementing scheduled activities for students in accordance with district guidelines..
- Maintain parent contacts and collect fees for the purpose of maintaining accurate account balances.
- Manages student behavior (e.g. on site, field trips, bus loading/unloading, etc.) for the purpose of providing a safe and optimal learning environment.
- Monitor the use of supplies and equipment for the purpose of maintaining inventory at appropriate levels.
- Monitors interactions between staff, children and parents (e.g. teach student behavior and conflict management, modification and redirection, etc.) for the purpose of maintaining behavior standards established by the District.
- Prepares food and beverage items (e.g. plans menus, purchases food items, etc.) for the purpose of meeting mandated nutritional and projected meal requirements.
- Prepares site for daily operations (e.g. open and/or close site; maintain clean and orderly environment; arrange and set-up rooms, etc.) for the purpose of ensuring facilities are operational, and hazard free.

Other Functions

- Performs other related duties as assigned for the purpose of ensuring the efficient and effective functioning of the work unit.

Job Requirements: Minimum Qualifications

Skills, Knowledge and Abilities

SKILLS are required to perform multiple tasks with a potential need to upgrade skills in order to meet changing job conditions. Specific skill based competencies required to satisfactorily perform the functions of the job include: adapting to changing work priorities; applying pertinent laws, codes, policies, and/or regulations; coordinating activities with other schools, districts and/or agencies; facilitating department goals; and organizing and communicating information and concepts.

KNOWLEDGE is required to perform basic math, including calculations using fractions, percents, and/or ratios; understand written procedures, write routine documents, and speak clearly; and understand multi-step written and oral instructions. Specific knowledge based competencies required to satisfactorily perform the functions of the job include: knowledge of curriculum, instruction, and subjects of assignments (music, art, or physical education); pertinent laws, codes, policies, and/or regulations; public relations protocols; and relevant professional standards and practices.

ABILITY is required to schedule activities, meetings, and/or events; gather, collate, and/or classify data; and consider a variety of factors when using equipment. Flexibility is required to work with others in a wide variety of circumstances; work with data utilizing defined but different processes; and operate equipment using a variety of standardized methods. Ability is also required to work with a diversity of individuals and/or groups; work with a variety of data; and utilize a variety of job-related equipment. Problem solving is required to identify issues and create action plans. Problem solving with data requires independent interpretation of guidelines; and problem solving with equipment is moderate. Specific ability based competencies required to satisfactorily perform the functions of the job include: communicating with persons of varied educational and cultural backgrounds; meeting deadlines and schedules; providing leadership, direction, and team building; providing opportunities for the exchange of ideas; and setting priorities.

Responsibility

Responsibilities include: working under direct supervision using standardized procedures; leading, guiding, and/or coordinating others; operating within a defined budget. Utilization of some resources from other work units may be required to perform the job's functions. There is some opportunity to effect the organization's services.

Working Environment

The usual and customary methods of performing the job's functions require the following physical demands: occasional lifting, carrying, pushing, and/or pulling, some climbing and balancing, frequent stooping, kneeling, crouching, and/or crawling and significant fine finger dexterity. Generally the job requires 10% sitting, 45% walking, and 45% standing. The job is performed under some temperature extremes and in a clean atmosphere.

Experience Job related experience with increasing levels of responsibility is required.

Education Community college and/or vocational school degree with study in job-related area.

Equivalency College level coursework and two years of related experience including some lead or supervisory responsibilities.

Required Testing

Certificates

Job-Related Skills Proficiency Test

CPR/First Aid Certificate
~~12 ECE credit hours~~

Continuing Educ./Training

Maintains Certificates and/or Licenses

Clearances

Criminal Background Clearance
DOJ Fingerprint Clearance
Tuberculosis Clearance

FLSA Status

Non Exempt

Approval Date

12/14/2017

Salary Range

25

FOUNTAIN VALLEY SCHOOL DISTRICT

PERSONNEL DIVISION

MEMORANDUM

TO: Personnel Commission

FROM: Carmen Serna, Director, Human Resources

SUBJECT: **Classification Plan Amendment- Preschool Instructor**

DATE: January 18, 2024

Attached is the recommended revision of the classification of Preschool Instructor to revise the equivalency requirements.

JOB DESCRIPTION
Fountain Valley School District

Preschool Instructor

Purpose Statement

The job of Preschool Instructor is done for the purpose/s of planning, organizing and implementing approved curriculum for the development of children enrolled in the District's State or Child Development Center preschool program; provide for a safe and nurturing environment conducive to the growth and development of children.

This job reports to the Director, Child Care (& Recreation) Programs

Essential Functions

- Administers immediate first aid and medical assistance as instructed by a health care professional (e.g. nausea, shortness of breath, seizures, dizziness, headaches, sprains, etc.) for the purpose of meeting immediate health care needs.
- Administers developmental assessment programs (e.g. observe children (using DRDP) during classroom activities; maintain child portfolios and related records; conduct parent conferences using a Desired Results Developmental Portfolio (DRDP), etc.) for the purpose of assessing student competency levels and/or developing individual learning plans in accordance with established procedures.
- Assure appropriate classroom supplies and furniture, materials and food inventory are maintained (e.g. develop menus; order, purchase and transport materials and supplies as necessary; maintain records of budget expenditures, etc.) for the purpose of ensuring a balance between budget and program needs are met; maintains proper furniture and supplies meet health, safety and licensing guidelines.
- Establish standards of appropriate student behavior (e.g. atmosphere that develops each child's self-esteem, etc.) for the purpose of achieving effective participation in activities; providing a safe and optimal learning environment in accordance with District behavioral intervention strategies.
- Evaluates program environment utilizing the Early Childhood Environment Rating Scale (ECERS) for the purpose of providing a developmentally appropriate environment for all students.
- Implements parent education program (e.g. orientation, small group discussions, resources, etc.) for the purpose of encouraging parent involvement and providing leadership to the program.
- Implements planned and organized program for preschool-aged children for the purpose of providing activities in compliance with State regulations and in accordance with established District policies and guidelines.
- Maintains a variety of records, reports and program materials (e.g. health, medication; developmental growth; accident/injury reports, attendance, student portfolios, student files; sign in and out forms; individual and group behavior, etc.) for the purpose of documenting activities and issues, meeting compliance requirements, providing audit references, making presentations, and complying with district requirements.
- Participates in emergency preparedness drills (e.g. maintain Emergency Preparedness kits; maintain documentation, etc.) for the purpose of practicing safety procedures in accordance with District guidelines.

- Participates in a variety of training and meetings (e.g. workshops, conferences, courses; professional growth activities as required, etc.) for the purpose of conveying and/or gathering information required to perform functions.
- Provide a program which meets the developmental needs of children (e.g. related to interests, abilities, special talents, home language and individual learning, etc.) for the purpose of providing an effective classroom program and addressing the needs of individual students.
- Supports instruction to students (e.g. assist children in making a satisfactory transition from home to preschool; reinforces positive attitudes and social skills; provide guidance and encouragement; etc.) for the purpose of reinforcing instructional objectives based upon approved Preschool curriculum; and ensuring students success.

Other Functions

- Performs other related duties as assigned for the purpose of ensuring the efficient and effective functioning of the work unit.

Job Requirements: Minimum Qualifications

Skills, Knowledge and Abilities

SKILLS are required to perform multiple tasks with a potential need to upgrade skills in order to meet changing job conditions. Specific skill based competencies required to satisfactorily perform the functions of the job include: adapting to changing work priorities; applying pertinent laws, codes, policies, and/or regulations; coordinating activities with other schools, districts and/or agencies; facilitating department goals; and organizing and communicating information and concepts.

KNOWLEDGE is required to perform basic math, including calculations using fractions, percents, and/or ratios; read a variety of manuals, write documents following prescribed formats, and/or present information to others; and understand complex, multi-step written and oral instructions. Specific knowledge based competencies required to satisfactorily perform the functions of the job include: knowledge of curriculum, instruction, and subjects of assignments (music, art, or physical education); age appropriate activities/behaviors; office application software; stages of child development; pertinent laws, codes, policies, and/or regulations; public relations protocols; and relevant professional standards and practices.

ABILITY is required to schedule activities, meetings, and/or events; gather, collate, and/or classify data; and use job-related equipment. Flexibility is required to work with others in a wide variety of circumstances; work with data utilizing defined but different processes; and operate equipment using a variety of standardized methods. Ability is also required to work with a wide diversity of individuals; work with a variety of data; and utilize job-related equipment. Problem solving is required to identify issues and create action plans. Problem solving with data requires independent interpretation of guidelines; and problem solving with equipment is limited to moderate. Specific ability based competencies required to satisfactorily perform the functions of the job include: communicating with persons of varied educational and cultural backgrounds; meeting deadlines and schedules; providing leadership, direction, and team building; providing opportunities for the exchange of ideas; and setting priorities.

Responsibility

Responsibilities include: working under limited supervision following standardized practices and/or methods; directing other persons within a small work unit; operating within a defined budget.

Utilization of some resources from other work units is often required to perform the job's functions.

There is a continual opportunity to have some impact on the organization's services.

Working Environment

The usual and customary methods of performing the job's functions require the following physical demands: some lifting, carrying, pushing, and/or pulling, some stooping, kneeling, crouching, and/or crawling and significant fine finger dexterity. Generally the job requires 20% sitting, 40% walking, and 40% standing. This job is performed in a generally clean and healthy environment.

Experience Job related experience with increasing levels of responsibility is required.

Education Bachelors degree in job-related area ***with 24 units in child development, which includes three core courses – Child Growth & Development; School, Family & Community; and Program/Curriculum.***

Equivalency ~~Graduation from high school supplemented by attaining a Children's Center Permit and at least one year of teaching experience in a licensed day care center or comparable group child care program.~~

Required Testing

Job-Related Skills Proficiency Test

Certificates

Early Childhood Education Certificate -
Site Supervisor or higher
CPR/First Aid Certificate

Continuing Educ./Training

Maintains Certificates and/or Licenses

Clearances

Criminal Background Clearance
DOJ Fingerprint Clearance
Tuberculosis Clearance
Flu, Measles & Pertussis Vaccinations (SB-792)

FLSA Status

Non Exempt

Approval Date

12/14/2017
Revised 1/31/19

Salary Range

33

FOUNTAIN VALLEY SCHOOL DISTRICT

PERSONNEL DIVISION

MEMORANDUM

TO: Personnel Commission

FROM: Carmen Serna, Director of Human Resources

SUBJECT: **JOB ANNOUNCEMENTS**

DATE: January 18, 2024

The job announcements posted since the last regular meeting of the Personnel Commission are attached as informational items:

Dual Certification:

Bus Aide – Special Education (Substitute)

Custodian (Substitute)

Extended School Program Coordinator

Instructional Assistant Mild/Moderate and IA Moderate/Severe (Substitute)

Office Assistant

Preschool Assistant

Preschool Assistant (Open Until Filled)

Special Education Data Technician



Bus Aide - Special Education (Substitute) at Fountain Valley Elementary School District

Application Deadline

1/12/2024 3:30 PM Pacific

Date Posted

12/22/2023

Contact

[Donna Johnson](#)

714-843-3228

Number of Openings

2

Salary

Single Rate

\$21.11 (Range 21, Step 1) Per Hour

Length of Work Year

9.6 months/year, split shift

Employment Type

Part Time

Requirements / Qualifications

Experience: Job-related experience is required.

Education: Community college and/or vocational school degree with study in a job-related area.

Licenses and Other Requirements: Valid and current first aid and CPR certifications

This position is being posted to establish a substitute list.

The required certifications must be completed and submitted with the application or before the interview is conducted.

Comments and Other Information

The examination process will consist of the willingness questionnaire and a qualifications interview to be held on the morning of January 18, 2024. Qualified applicants will be notified of the time of their interview by email.

CalPERS Links

Not all postings qualify for CalPERS. Informational Only.

[CalPERS Retirement Benefits](#)



Custodian (Substitute) at Fountain Valley Elementary

Application Deadline

Until Filled

Date Posted

12/14/2023

Contact

[Donna Johnson](#)

714-843-3228

Number of Openings

3

Salary

Single Rate

\$25.23 (Range 39, Step 1) Per Hour

Length of Work Year

12 months per year

Employment Type

Part Time

Requirements / Qualifications

Job-related experience is required, as well as a high school diploma or equivalent.

Comments and Other Information

This position is being posted to establish a substitute list. The examination process is a written test to be given on January 12, 2024, at 8:00 a.m. at the Fountain Valley School District, 10055 Slater Avenue, Fountain Valley. All applicants are invited to attend, as there will be no screening of applications before the test. Please allow at least 1 hour and 15 minutes for check-in, instructions, and the test. Please bring a valid ID such as a driver's license or passport. Applications will be screened for the minimum qualifications following the written test. Applicants are expected to meet the minimum qualifications stated above.

CalPERS Links

Not all postings qualify for CalPERS. Informational Only.

[CalPERS Retirement Benefits](#)



Extended School Program Coordinator at Fountain Valley Elementary School District

Application Deadline

Until Filled

Date Posted

1/12/2024

Contact

[Donna Johnson](#)

714-843-3228

Number of Openings

1

Salary

Pay Range

\$4,598 - \$5,588 (Range 44, 5 steps) Monthly

Add'l Salary Info

*Per CSEA contract hiring may be made up to step 3

Length of Work Year

9.6

Employment Type

Full Time

Requirements / Qualifications

Bachelor's degree in a job-related area with a valid Site Supervisor Permit

Two years of related experience including some lead or supervisory responsibilities.

Valid Pediatric First Aid and CPR certificate.

Copies of transcripts and Site Supervisor Permit, as well as pediatric certificates, must be attached to your application.

Comments and Other Information

Qualified applicants will be invited via email to attend the first written test at the Fountain Valley School District, 10055 Slater Avenue, Fountain Valley, CA 92708. To be qualified and invited to test, all documents listed above must be attached to your application.

Please allow at least 1 hour and 30 minutes for check-in, instructions, and the test. Please bring a valid I.D. such as a driver's license or passport.

Candidates will be notified via email regarding future testing date.

CalPERS Links

Not all postings qualify for CalPERS. Informational Only.

[CalPERS Retirement Benefits](#)



IA Mild/Moderate and IA Moderate/Severe (Substitute) at Fountain Valley Elementary

Application Deadline

Until Filled

Date Posted

12/14/2023

Contact

[Donna Johnson](#)

714-843-3228

Number of Openings

4

Salary

Single Rate

\$21.93 (Range 25, Step1) for IA Mild/Moderate) Per Hour

Add'l Salary Info

\$23.09 (Range 30, Step 1) for IA Moderate,/Severe

Length of Work Year

9.6 months/year

Employment Type

Part Time

Requirements / Qualifications

Experience: Job-related experience is required.

Education: Community college and/or vocational school degree with study in a job-related area.

This posting is for substitutes only

Comments and Other Information

When a sufficient number of qualified, "ready and willing" applicants are received, they will be invited to attend the written test via email. The test will be held at the Fountain Valley School District Office, 10055 Slater Avenue, Fountain Valley, CA 92708. Please bring a valid ID such as a driver's license or passport. Applications will be screened for the minimum qualifications following the written test. This examination process is being conducted to add to our substitute lists. Candidates who have already passed the No Child Left Behind (NCLB) test will not need to take the test again but must contact Lisa at ocainl@fvsd.us to verify scores.

CalPERS Links

Not all postings qualify for CalPERS. Informational Only.

[CalPERS Retirement Benefits](#)



Office Assistant - Department & Office Assistant - School at Fountain Valley Elementary School District

Application Deadline

2/1/2024 3:30 PM Pacific

Date Posted

1/12/2024

Contact

[Donna Johnson](#)

714-843-3228

Number of Openings

1

Salary

Pay Range

\$4,238 (Range 36, Step 1) - \$5,152 (Range 36, Step 5) Monthly

Add'l Salary Info

\$4,238 - \$5,152 per month (Range 36, 5 Steps) * Per CSEA contract hiring may be made up to step 3

Length of Work Year

12 months

Employment Type

Full Time

Requirements / Qualifications

EDUCATION AND EXPERIENCE REQUIREMENTS

High school diploma or equivalent and job-related experience.

CERTIFICATES AND LICENSES

CPR/First Aid Certificate for Office Assistant- School classification.

Please attach your resume.

Comments and Other Information

This Office Assistant Position is 40 hours/week. M-F 8:00 a.m. -4:30 p.m. with 1/2 hour lunch

Applicants who meet the minimum qualifications will be invited to participate in the examination process in the morning on February 8, 2024.

The test will be given at the Fountain Valley District Office located at 10055 Slater Avenue, Fountain Valley, CA 92708. Please bring a valid I.D. such as a driver's license or passport. Please allow at least 1.75 hours for processing and test time. A passing score and minimum qualifications must be received in order to continue on to the interview. Please watch your email for further information, including the scheduled time and any updates.

CalPERS Links

Not all postings qualify for CalPERS. Informational Only.

[CalPERS Retirement Benefits](#)



Preschool Assistant at Fountain Valley Elementary

Application Deadline

1/8/2024 3:30 PM Pacific

Date Posted

12/14/2023

Contact

[Donna Johnson](#)

714-843-3228

Number of Openings

1

Salary

Pay Range

\$20.48 (Range 18, Step 1) - \$24.90 (Range 18, Step 5) Per Hour

Add'l Salary Info

Hiring may be made up to step 3, per CSEA contract.

Length of Work Year

9.6 months per year

Employment Type

Part Time

Requirements / Qualifications

The minimum requirements must be met in order to be hired.

Minimum Requirements: Experience working with preschool-aged children. Targeted, job-related education with study in the job-related area with a minimum of 12 college-level semester units in early childhood education or child development, which includes three core courses – Child Growth & Development; School, Family & Community; and Program/Curriculum.

Valid Pediatric First Aid Certificate and CPR certificate

Please note this is a permanent rover position. The hours for this p.m. rover shift/position is 1:00 p.m. -5:00 p.m.

Comments and Other Information

Please attach a copy of the transcripts or report cards showing completion of the required units and a valid Pediatric First Aid and CPR certificate.

Those candidates meeting the minimum qualifications listed above will be invited to the test scheduled for January 11, 2024, in the morning, at the Fountain Valley School District Office, 10055 Slater Avenue, Fountain Valley. Please bring a valid ID and allow 1 1/4 hours for the test and instructions. Please watch your email for an invitation to attend.

CalPERS Links

Not all postings qualify for CalPERS. Informational Only.

[CalPERS Retirement Benefits](#)



Preschool Assistant at Fountain Valley Elementary School District

Application Deadline

Until Filled

Date Posted

1/10/2024

Contact

[Donna Johnson](#)

714-843-3228

Number of Openings

1

Salary

Pay Range

\$20.48 (Range 18, Step 1) - \$24.90 (Range 18, Step 5) Per Hour

Add'l Salary Info

Hiring may be made up to step 3, per CSEA contract.

Length of Work Year

9.6 months per year

Employment Type

Part Time

Requirements / Qualifications

The minimum requirements must be met in order to be hired.

Minimum Requirements: Experience working with preschool-aged children. Targeted, job-related education with study in the job-related area with a minimum of 12 college-level semester units in early childhood education or child development, which includes three core courses – Child Growth & Development; School, Family & Community; and Program/Curriculum.

Valid Pediatric First Aid Certificate and CPR certificate

Please note this is a permanent rover position. The hours for this p.m. rover shift/position is 1:00 p.m. -5:00 p.m.

Comments and Other Information

Please attach a copy of the transcripts or report cards showing completion of the required units and a valid Pediatric First Aid and CPR certificate.

Those candidates meeting the minimum qualifications listed above will be invited to the test at a date to be determined and held at the Fountain Valley School District Office, 10055 Slater Avenue, Fountain Valley. Please bring a valid ID and allow 1 1/4 hours for the test and instructions. Please watch your email for an invitation to attend.

CalPERS Links

Not all postings qualify for CalPERS. Informational Only.

[CalPERS Retirement Benefits](#)



Special Education Data Technician at Fountain Valley Elementary School District

Application Deadline

2/4/2024 3:30 PM Pacific

Date Posted

1/12/2024

Contact

Donna Johnson

714-843-3228

Number of Openings

1

Salary

Pay Range

\$4,468 (Range 41, Step 1) - \$5,426 (Range 41, Step 5) Monthly

Add'l Salary Info

\$4,468 - \$5,426 per month (Range 41, 5 Steps) *Per CSEA contract, hiring may be made up to step 3

Length of Work Year

12 months per year

Employment Type

Full Time

Requirements / Qualifications

EDUCATION AND EXPERIENCE REQUIREMENTS:

Job-related experience with increasing levels of responsibility is required. Three (3) years of experience performing responsible clerical duties is preferred. Experience as an SMAA or LEA participant is highly desirable. A high school diploma or equivalent is required.

Please attach a current resume.

Comments and Other Information

The written test will be given on Friday, February 9, 2024, at 9:00 a.m. It will be held at the Fountain Valley School District Office located at 10055 Slater Ave., Fountain Valley, CA 92708. All applicants are invited to attend. Please bring a valid ID such as a driver's license or passport. Allow at least two hours for processing and testing time.

Applications will be screened for the minimum qualifications for those passing the written test.

Links Related To This Job

[Special Ed. Data Tech.](#)

FOUNTAIN VALLEY SCHOOL DISTRICT

PERSONNEL DIVISION

MEMORANDUM

TO: Personnel Commission

FROM: Carmen Serna, Director of Human Resources

SUBJECT: **PERSONNEL COMMISSION BUDGET 2023-2024: YEAR
TO DATE BUDGET REVIEW**

DATE: January 18, 2024

Attached is the year-to-date information for the Personnel Commission by budget number for 2023- 2024.

FOUNTAIN VALLEY SD

Object Code Summary Report by Cost Center

Object	Description	ADOPTED BUDGET		CURRENT BUDGET - To Date		Enc To Date	Actual To Date	=	Balance	% Used
2320	Supervisors & Administrators		75,409.00	76,992.00	0.00	36,835.50	40,156.50		47%	
		Total for: 2300	75,409.00	76,992.00	0.00	36,835.50	40,156.50		47%	
2410	Sch Off Mgr., Off/Admin Assist.		44,348.00	46,566.00	0.00	22,020.52	24,545.48		47%	
2413	Additional Duty - Cler, Tech, Of		0.00	54.00	0.00	54.27	-0.27		100%	
2430	Confidential Salaries		83,472.00	87,646.00	0.00	41,736.00	45,910.00		47%	
		Total for: 2400	127,820.00	134,266.00	0.00	63,810.79	70,455.21		47%	
		Total for: 2000	203,229.00	211,258.00	0.00	100,646.29	110,611.71		47%	
3202	PERS-CLASSIFIED		53,235.00	55,901.00	0.00	26,665.68	29,235.32		47%	
		Total for: 3200	53,235.00	55,901.00	0.00	26,665.68	29,235.32		47%	
3314	MEDICARE-CLASSIFIED		2,960.00	3,063.00	0.00	1,447.49	1,615.51		47%	
3354	ALTERNATIVE RETIRE-		0.00	18.00	0.00	5.85	12.15		32%	
3356	OASDI-CLASSIFIED		12,494.00	13,026.00	0.00	6,161.01	6,864.99		47%	
		Total for: 3300	15,454.00	16,107.00	0.00	7,614.35	8,492.65		47%	
3402	HEALTH & WELFARE-CLASSIFIED		64,844.00	66,602.00	0.00	31,342.08	35,259.92		47%	
		Total for: 3400	64,844.00	66,602.00	0.00	31,342.08	35,259.92		47%	
3502	SUI-CLASSIFIED		101.00	105.00	0.00	49.55	55.45		47%	
		Total for: 3500	101.00	105.00	0.00	49.55	55.45		47%	
3602	WORKERS'COMP-CLASSIFIED		4,519.00	4,652.00	0.00	2,216.23	2,435.77		47%	
		Total for: 3600	4,519.00	4,652.00	0.00	2,216.23	2,435.77		47%	
3954	Long Term Disability-Class		293.00	279.00	0.00	139.50	139.50		50%	
		Total for: 3900	293.00	279.00	0.00	139.50	139.50		50%	
		Total for: 3000	138,446.00	143,646.00	0.00	68,027.39	75,618.61		47%	
4325	Office Supplies		1,000.00	1,000.00	0.00	0.00	1,000.00		0%	
		Total for: 4300	1,000.00	1,000.00	0.00	0.00	1,000.00		0%	
		Total for: 4000	1,000.00	1,000.00	0.00	0.00	1,000.00		0%	
5210	Travel, Conference, Workshop		14,400.00	14,400.00	325.00	100.00	13,975.00		2%	
5290	Mileage Non Taxable		75.00	75.00	0.00	0.00	75.00		0%	

FOUNTAIN VALLEY SD

Object Code Summary Report by Cost Center

Object	Description	ADOPTED BUDGET		CURRENT BUDGET - To Date		Enc To Date	Actual To Date		Balance	% Used
							=			
5390	Dues and Membership Non Taxabl			14,475.00	14,475.00	325.00	100.00	14,050.00	2 %	
				3,425.00	3,425.00	0.00	3,300.00	125.00	96 %	
				Total for: 5200						
				14,475.00	14,475.00	325.00	100.00	14,050.00	2 %	
				3,425.00	3,425.00	0.00	3,300.00	125.00	96 %	
				Total for: 5300						
5813	Consultant			3,425.00	3,425.00	0.00	3,300.00	125.00	96 %	
5820	Physical Exam, Drug testing			895.00	895.00	0.00	895.00	0.00	100 %	
5825	Advertising			800.00	800.00	300.00	500.00	0.00	100 %	
5828	Staff Recognition			900.00	900.00	0.00	0.00	900.00	0 %	
5899	Other Operating Expenses			0.00	34.00	0.00	34.01	-0.01	100 %	
				1,800.00	1,766.00	0.00	0.00	1,766.00	0 %	
				Total for: 5800						
				4,395.00	4,395.00	300.00	1,429.01	2,665.99	39 %	
				Total for: 5000						
				22,295.00	22,295.00	625.00	4,829.01	16,840.99	24 %	
				Total Object Type:XP Expenses						
				364,970.00	378,199.00	625.00	173,502.69	204,071.31	46 %	